Copeland Elementary Classroom Management Procedure Guide



Teacher-Managed



We Achieve by Showing our P.A.W.

We are: Principled and Balanced, Always Caring and Reflective, Willful Risk-Takers and Knowledgeable, Strong Communicators that are Open-

Consistently Teacher and Reteach School Wide Expectations



Admin -Managed



Can the referral walt until after class?



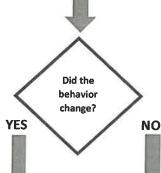
Redirect student/ Reteach Expected **Behaviors**



Conference with student on inappropriate behavior in this situation and of the potential +/- consequences. Enter the minor referral in Spotlight in Infinite Campus



Use classroom management strategy (Class Dojo, Spotlight.) that includes positive reinforcement. Notify parents if behavior continues. Document in contact log in Infinite Campus



Sincerely praise and reward correct behaviors (spotlight points/Copeland Cash)

Send to the Peace Corner

resolved?

Is the behavior occurring because of sadness, changes in family life, anxiety, resolving conflicts, understanding social cues, social development skills, lacking motivation, test anxiety, bullying, trauma, or serious personal issues?

disrupts the learning environment Unsafe or rough play - Play fighting, kicking,

chasing, climbing over each other, wrestling

Misuse of property - Defacing, vandalizing,

destroying, not taking care of classroom and school

property

Patterns of not completing work

Computer Trespass – Gets on someone else

computer

Calling Out/Talking during inappropriate times

Complete a counseling referral form. The initiate behavior RTI Tier 2 or 3

Observe and Identify problem behavior

Is the behavior Teacher or Admin- Managed?

Teacher/ Staff Managed	Administration Managed
Disrespect – talking back, walking away, challenging authority	Bullying – Unwanted aggressive, repeated behavior that involves a real or perceived power imbalance Harassment – Unwelcomed conduct based on race, color, religion, sex, national origin, age, disability, or genetic info.
Failure to be in one's assigned place	Aggressive Physical Behavior/Fighting (repeatedly) - kicking, punching, biting, spitting, throwing, breaking others' property, throwing large objects
Inappropriate Language – cursing, talking about inappropriate things, making inappropriate innuendoes	Weapons – Real or fake guns, knives, explosive devices, any object made with the intent of hurting someone else
	Major property destruction
Teasing/Calling students names	Leaving school property
Non- compliance – Refusing to follow directions, ignores instructions, selective hearing, making excuses of not getting things done	Cheating – Repeatedly copying work from another student, unauthorized collaboration
Invading Personal Space – physically too close to others making them feel uncomfortable	Dress Code – Repeated violation of wearing clothes that exposes underwear or body parts in an indecent manner that disrupts the learning environment
Cheating - giving false information, copying someone's work or allowing work to be copied	-
Minor disruptions – Excessive talking, inappropriate noises, repeatedly interrupting, monopolizing discussion, verbal abuse of others	Cheating – Repeatedly giving false information, copying someone's work or allowing work to be copied
Minor aggression - Instances of kicking, punching.	Major/ chronic refusal to follow rules - Unwilling to

 Instances of kicking, punching, Major/ chronic refusal to follow rules - Unwilling to biting, spitting, and throwing small objects follow directions, does the opposite of what is being asked, become aggressive when asked to do something, continually challenging authority Dress Code - Wearing clothes that exposes Theft - Taking property that does not belong to them underwear or body parts in an indecent manner that

> Racial/ Ethnic discrimination - behaviors of prejudice, hostility, or negative feelings as a result of stereotyping, prejudice, and bias

Pattern of Aggressive Behavior/Threatening Behavior -Physically threatening a student or teacher, being confrontational to a teacher or student, threats of violence, breaking school property

Profane language -Continual using swear words, obscene gestures, and naughty jokes

Inappropriate use of the internet - Repeated inappropriate content or pictures, harassment of other users, content promoting violence or sexually explicit info or pictures

Call for assistance on

Radio



Referring teacher/ Staff member completes an ODR in Infinite Campus. Place information in Infinite **Campus Contact Log**



Administration investigates and follows up with Teacher/ Staff member as needed.



Administrative Action

1-3 days to process is possible.

Administration closes ODR in Infinite Campus & ARS for state reportable consequences. Re-entry conference will occur.

counselor will meet with student &contact parents and decide on next step(s). Possibly

Is the behavior occurring because of bad choices, not following directions? See Mr. Thomas

Is the behavior

Resume normal activities

NO.